



## TAI INDUSTRIES LIMITED

CIN: L01222WB1983PLC059695

Registered Office: 53A, Mirza Ghalib Street, 3<sup>rd</sup> Floor, Kolkata 700 016

Tel: (033) 4041 6666, Fax: (033) 2249 7319

E-mail: [info@taiind.com](mailto:info@taiind.com) | Website: [www.taiind.com](http://www.taiind.com)

Name of Shareholder: {Name}

Date: 27/08/2018

Dear Shareholder,

We are pleased to inform you that the 35<sup>th</sup> Annual General Meeting (AGM) of the Company is scheduled to be held on Monday, 24<sup>th</sup> day of September, 2018 at 10.00 a.m. at “Kalakunj”, 48, Shakespeare Sarani, Kolkata – 700017.

The Annual Report, Notice and Attendance Slip are available on the Company's website: [www.taiind.com](http://www.taiind.com) and website of Link Intime India Pvt. Ltd: <https://instavote.linkintime.co.in>

The same can be accessed / viewed through the below mentioned links:

To view / download Annual Report 2017-18, [click here](#).

To view / download AGM Notice, Attendance Slip & Proxy Form [click here](#).

In case you do not have a PDF Reader installed you can download the installer by clicking [Official Adobe website](#).

This email communication is being sent to your e-mail address registered with the Depository Participants (DP) or the Company. In case you still desire to receive a physical copy of Notice, kindly send an email at [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in) by quoting your Folio No. / DP ID & Client ID.

Pursuant to provisions of Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015 and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015, the Company is pleased to provide e-voting facility to its members as an alternate mode to exercise their right to vote on the resolutions proposed to be passed at the 35<sup>th</sup> AGM. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the 35<sup>th</sup> AGM (“remote e-voting”) will be provided by Link Intime India Pvt. Ltd: <https://instavote.linkintime.co.in>.

The facility for voting through ballot paper shall be made available at the 35<sup>th</sup> AGM and the members attending the 35<sup>th</sup> AGM who have not cast their vote by remote e-voting shall be able to exercise their right to vote at the meeting through ballot paper.

Please read the instructions given in reverse of the Attendance Slip for voting through the e-voting platform of Link Intime India Pvt. Ltd.

E-Voting Information:

| <b>EVEN No.</b> | <b>User ID</b> | <b>PAN / Sequence Number</b> |
|-----------------|----------------|------------------------------|
| 180106          | {Folio}        | {Password}                   |

E-voting period starts at 21.09.2018 at 10.00 a.m. and ends at 5.00 p.m. on 23.09.2018. The e-voting module will be disabled by Link Intime India Pvt. Ltd. for voting thereafter.

The voting rights of Shareholders shall be reckoned on the paid-up value of shares registered in the name of Shareholder/Beneficial Owner as on 17<sup>th</sup> September, 2018.

In case the shareholders have any queries or issues regarding e-voting, they may refer to the Frequently Asked Questions ("FAQs") and Instavote e-Voting manual available at <https://instavote.linkintime.co.in>, under Help section or write an email to [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in) or Call us :- Tel : 022 - 49186000.

We would also like to take this opportunity to thank you for supporting us in implementing the "Green Initiative in Corporate Governance" announced by the Ministry of Corporate Affairs.

Thanking you.

Yours faithfully,  
**For TAI INDUSTRIES LIMITED**

**(Indira Biswas)**  
**Company Secretary**